



Job Description

Job Title: Canal Tender I
Department: Operations
Approved Date: January 2022

FLSA Status: Non-Exempt
Reports To: Operations Supervisor

GENERAL SUMMARY

Measures and regulates water in canals, ditches or turnouts to supply water to Kern Delta Water District (District) water users by performing the following duties.

ESSENTIAL DUTIES & RESPONSIBILITIES

- Record all daily measurements and gauges of assigned canal(s) for the purpose of billing, water regulation, and permanent record.
- Inspect canals to ensure structural integrity.
- Open/close gates/turnouts to permit/restrict the flow of water into and out of canals.
- Adjust weirs by inserting/removing boards to regulate canal flows.
- Clean weir/turnout screens to ensure water flow.
- Coordinate with maintenance department in cleaning and repairing canals.
- Perform system maintenance in the off season as directed.
- Is available for weekend, swing-shift, and holiday work.
- **All other duties as assigned.**

EDUCATION & EXPERIENCE

- High School diploma or General Education Degree (GED).
- Six months related experience and/or training; or equivalent combination of education and experience.

KNOWLEDGE, SKILLS, & ABILITIES

- Ability to work well with a team and demonstrate strong interpersonal skills.
- Possess strong communication skills; reading, writing, speaking, and listening.
- Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the District.

- Possess mathematics skills including; the ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent.
- Ability to problem solve.
- Possess strong attention to detail.
- Proficient in Microsoft Office programs including; Word, Excel, Powerpoint, and Outlook.

CERTIFICATES, LICENSES, REGISTRATIONS

Currently valid and appropriate California vehicle operator's license. May also require a California Class "A" license.

PHYSICAL DEMANDS

The physical demands outlined in this table are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Analysis of Physical Demands

Key (Based on typical week):

N=Never **R**= Rarely (Less than 1 hour per week) **F**= Frequent (34%-66% of time)

O=Occasional (1%-33% of time) **C**=Constant (over 66% of time)

Activity	Frequency					Activity	Frequency				
	N	R	O	F	C		N	R	O	F	C
Lifting/Carrying						Twisting/Turning			x		
Under 10 lbs						Reach over shoulder			x		
11-20 lbs						Reach over head			x		
21-50 lbs			x			Reach outward			x		
51-100 lbs		x				Climb			x		
Over 100 lbs	x					Crawl			x		
						Kneel			x		
Pushing/Pulling						Squat			x		
Under 10 lbs						Sit			x		
11-20 lbs						Walk-Normal Surfaces			x		
21-50 lbs			x			Walk-Uneven Surfaces			x		
51-100 lbs		x				Walk-Slippery Surfaces			x		
Over 100 lbs						Stand			x		
						Bend			x		
Driving											
Automatic Trans				x							
Standard Trans		x									
Other											
Keyboard/Ten Key		x									
Fingering (fine dexterity)				x							

Handling (grasping, holding)			x		
Repetitive Motion - Hands		x			
Repetitive Motion - Feet		x			

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts; uneven surfaces; fumes or airborne particles; and outside weather conditions. Canal Tenders must be comfortable working around water including canals and recharge basins. The noise level associated with this work is consistent with normal outdoor agricultural environments.

DISCLAIMER

The statements herein are intended to describe the general nature and level of work being performed by employees, and are not to be construed as an exhaustive list of responsibilities, duties, and skills required of personnel so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the Company.

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